

Guardians

It is a requirement and best practice of the school for parents of all overseas students, regardless of age, to appoint an Education Guardian in England who will take full responsibility for their son/daughter for all exeat, half terms, end of term holidays and emergencies. Duties of Education Guardians may include the following: having the pupil to stay during a holiday period, if the pupil is unwell, suspended or expelled, or in the unlikely event of school closure, assist with travel arrangements/ pick up from/take to airport. The Guardian will receive all school mailing as appropriate. The Guardian may be a relative, friend or acquaintance, providing they are considered to be a responsible adult over the age of 25. The school does not become involved in such arrangements although full contact details of the Guardian must be supplied to the school before the pupil commences at the school. Should you wish to appoint a Guardian via an agency, please contact the Registrar.

The above is a requirement of the UKBA (if applicable) and the school is required to record all details of when the pupil is not in the care of the school.

NM/09.18