



# Tring Park Associates Handbook

# *Tring Park Associates Handbook for Parents and Pupils*

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**Please note that all information in this handbook is  
automatically superseded by any Covid-19  
documentation.**

## ***Tring Park Associates Mission Statement***

The mission of Tring Park Associates (TPA) is to offer a range of performing arts classes to young people aged 3–19 delivering high quality teaching and positive and developmental learning outcomes, along with classes for adults who enjoy dance and performing arts. We aim to nurture and develop individual talents, making a positive difference to all pupils.

We are committed to providing an excellent standard of teaching, providing experienced, qualified teachers within excellent facilities and resources.

We aim to develop our pupils so they may understand and appreciate the world of dance and performing arts as well as instilling technical and artistic skill, gaining confidence and achieving their full potential. We nurture creativity and aim for excellence at all times. Tring Park Associates is dedicated to the provision of a challenging and diverse learning experience within a supportive environment. Appendix 3 details policies that guide and inform the ethos of Tring Park Associates which operates under the umbrella of Tring Park School for the Performing Arts.

### ***TPA Charter***

This Tring Park Associates Charter and Handbook explains what to expect from TPA and what TPA expects in return:

Tring Park Associates aims to provide an environment in which learners can best achieve personal goals. At all stages of TPA consideration will be given to your personal circumstances. TPA hopes and expects that participants will, in turn, behave responsibly and thoughtfully, making a positive contribution to TPA and its standing in the wider community. TPA is underpinned by the same set of core values as Tring Park School for Performing Arts ‘Inspiring Excellence, Creativity & Resilience in a nurturing community’ and also aims to create an environment of ‘Inspiration, Support, Joy & Commitment.’

### ***Liability***

Unless negligent or guilty of some other wrongdoing causing injury, loss or damage, the School does not accept responsibility for accidental injury or other loss caused to the Pupil, Parents or Guardians for the loss or damage to property.

### ***What you can expect from TPA***

- Information about the courses on offer and guidance tailored to your needs
- Details of the teaching and learning facilities available to you
- Details of the costs of classes, examinations and performances

- Free advice and guidance on the choice of classes available to you
- A class schedule which you can access online
- A handbook which sets out the mission, ethos, policies and procedures associated with TPA. The handbook also includes information about class venues, staff and uniform requirements

### ***Waiting between classes***

Please note that whilst we provide front of house staff on a Saturday, leaving your child unaccompanied whilst they wait between classes has to be a decision that you make. We cannot take responsibility for any child left unaccompanied, but will of course act accordingly should an emergency arise. We hold emergency contact numbers for all parents.

All pupils must sign in at the front desk in Park Studios or the Academic Block on arrival and sign out on departure. It is necessary to sign in and out in every building, not just in one, if using more than one building on a visit.

Class registers only record who is in lessons, the building signing in and out sheets provide vital information regarding who else is in either of the buildings.

In addition, and in accordance with notices at Park Studios, the outdoor gym equipment is used at your own risk. Tring Park Associates and Tring Park School for the Performing Arts do not provide supervision and cannot accept responsibility for any injuries from the use of the equipment.

### ***Teaching & learning***

- We will do our utmost to provide expert and effective teaching which stretches and challenges all participants
- Classes will be observed to maintain standards and to ensure that all participants are in the right group

### ***TPA expects that participants***

1. Work hard
2. Meet targets and deadlines
3. Show commitment to classes, exam coaching and rehearsals
4. Are punctual and organised
5. Respect everyone involved in TPA
6. Are polite
7. Respect the rules and policies of TPA

## ***Attendance and punctuality***

Attendance is monitored as we believe consistent attendance leads to a strong work ethic and the best teaching and learning outcomes. Poor attendance may affect entry for examinations and participation in TPA shows.

**In the event of unavoidable absence please inform your teacher. You may also text the TPA phone on a Saturday – 07715 655127**

Miss D (JD)	janet.devenish@tringpark.com
Michelle Ballentyne (MB)	michelle.ballentyne@tringpark.com
Jayne Bennett (JB)	jayne.bennett@tringpark.com
Ellie Franklin (EF)	ellie.franklin@tringpark.com
Clare Hamilton (CH)	clare.hamilton@tringpark.com
Katy Hanna (KH)	Katy.Hann@tringpark.com
Despina Kefalidi (DK)	despina.kefalidi@tringpark.com
Bridgett Letters (BL)	Bridgett.Letters@tringpark.com
Gerard Logan (GL)	gerard.logan@tringpark.com
Dennis Victory (DV)	dennis.victory@tringpark.com
Effie Maguire Ward (EMW)	effie.ward@tringpark.com
Katherine Werrall (KW)	katherine.werrell@tringpark.com
Sarah Woodroof (SW)	sarah.woodroof@tringpark.com

Whilst we appreciate that many of our pupils undertake lessons that run back to back, there is a need to be punctual for classes. To that end pupils arriving 15 minutes late for a class may be required to watch the lesson rather than participate and this is at the discretion of the teacher.

## ***Equal Opportunities***

We do not accept discrimination against anyone on the grounds of age, gender, ability, marital status, sexual orientation, race, ethnicity or religion. Discrimination shall be taken to mean being treated less favourably as defined by the Sex Discrimination Act 1975, Race Relations Act 1976 and Disability Discrimination Act 1995.

## ***TPA Venue Information***

TPA classes take place at Tring Park School for the Performing Arts and Victoria Hall. (Addresses below)

Tring Park School for the Performing Arts	Victoria Hall
Tring Park	Akeman Street
Tring	Tring
Hertfordshire	Hertfordshire
HP23 5LX	HP23 6AA
	(5 minutes from Tring Park School)

**Please note that parents must drop off and collect all pupils from inside Victoria Hall. Pupils are not permitted to leave without someone to collect them unless written permission is given. This is due to the busy nature of Akeman Street.**

Tring Park Associates provides classes in Dance, Acting & Singing. The current timetable is sent out to all parents and accessible via our website. Please note that it is subject to change on an annual, and possibly on a termly basis depending on exam entries. Classes that become unviable due to class sizes will either be cancelled or additional classes provided.

## ***Staff Experience & Qualifications***

TPA teachers have a wealth of experience within the arts world and are highly qualified. Teachers entering pupils for examinations are accredited by the relevant examination body, either the Royal Academy of Dance (RAD) or the Imperial Society of Teachers of Dancing (ISTD). All TPA staff are checked by the Disclosure and Barring Service (DBS) and many have undertaken additional Safeguarding and First Aid qualifications.

Teacher biographies can be found in Appendix 1 at the end of this document

## ***Tring Park Associates Adverse weather conditions***

During adverse weather conditions such as heavy snow falls, Tring Park Associates (TPA) may decide to cancel classes taking place on that day. Any decision to close in the event of severe weather is not taken lightly and will be based on:

- Local conditions
- An Assessment of Risk
- Ability to staff the classes safely

The decision will be made by the Head of TPA and in line with the decisions made by the Principal or Deputy Principal of Tring Park School for the Performing Arts.

Information regarding cancellation of classes will be sent by email to all parents via the online portal. Therefore it is of the utmost importance that TPA has current information from all parents or guardians. Please ensure that you update your information on the ThinkSmart Portal if it changes.

Unless specifically told otherwise, staff will be expected to use their best efforts to attend TPA without putting themselves or others at risk. When it is recommended to the public that motorists undertake only essential journeys, this is considered to include to work.

If TPA remains open in the event of snow or other adverse weather, risk assessments will be undertaken throughout the day or evening to assess the safety of the grounds for pupils, staff, parents and visitors. Parents are expected to make their own decisions about their safety of their journeys to and from TPA.

During weekdays, TPA will endeavour to inform parents of cancellation of classes by 2.00pm. Should there be adverse weather after this time, TPA will inform parents of cancellation of classes as soon as they are able, and before the evening classes commence at 6.30pm.

The decision to cancel Saturday classes will be made by 7.00am on the same morning. This will be communicated by email to all staff and parents as per above.

### ***TPA Information***

#### **Classes:**

Dance classes cater for children aged 3-19 years and there are several adult classes available. Children aged 9 and above are auditioned prior to entry in their chosen genre.

Additional Performing Arts classes cater for pupils aged 6 -19 years (depending on the genre) and include Singing and Acting classes. These classes are streamed by age and sometimes experience and will be auditioned post 9 via a short, age appropriate monologue no more than 1 minute in length and/or a song of their choice sung to a backing track (without vocals) which you will bring on the day. The audition fee of £10 will apply to additional internal auditions.

Should a pupil who takes dance classes wish to take additional singing and acting classes they will be required to undertake an audition if they are aged over 9. The same applies to a pupil who takes singing and/or acting who wishes to add dance classes. Please contact [janet.devenish@tringpark.com](mailto:janet.devenish@tringpark.com) to discuss this.

If a pupil wishes to change classes, this may be done, with permission from the Head of TPA, on the first day of any half term. Permission will only be given if there is space in the class and if the Head of TPA deems the swap appropriate to current grades and ages.

Whilst we endeavour to accommodate all class combinations, it is not always possible and occasionally clashes occur. This is sometimes due to alternative classes taking place on weekdays which are not possible for pupils to attend, or moving up a grade after an exam. It is also possible that moving from one unset class to another may cause a clash. In the event of the clash being caused by either of the above, TPA will not charge for the time lost in one of the lessons. However, should a clash be created by choice, i.e. a pupil wanting to add a class to the classes they are already taking, this will be considered a matter of choice and no adjustments will be made to fees.

If you find yourself in this situation due to either scenario outlined above, please contact Janet Devenish [janet.devenish@tringpark.com](mailto:janet.devenish@tringpark.com)

### Leavers and changes to classes

Half a term's notice in writing of intention to drop classes or leave TPA is required. Notice must be given via email to Janet Devenish [janet.devenish@tringpark.com](mailto:janet.devenish@tringpark.com) and must be given by the bill payer on the first day of the half term period at the end of which they wish to leave or drop classes, i.e. the first day of term or the first day after half term. If a pupil leaves or drops a class without the above written notice an administration charge of £50.00 for leavers, or half a term's charge for the dropped class/es will be made. In exceptional circumstances i.e. sudden relocation, a reduced notice period may be acceptable at the discretion of the Head of TPA. This is to ensure that if places become available they can be allocated to new pupils. Leaving or dropping classes without notice means that TPA are unaware of spaces in lessons and therefore revenue is lost. Legal action may be taken to recover fees due in lieu of notice.

### News & Communication:

All relevant information will be sent using the email address(es) you registered on the online platform. You can access the parent portal to update any changes to contact information and it is essential you do so.

There is a notice board in the Park Studios dedicated to TPA and any relevant urgent news will be posted there and emailed to all parents as detailed above.

### Observing Classes:

Parents are not permitted to observe classes on a regular basis. Watching weeks are arranged regularly and classes, excluding rehearsals, are scheduled as watching classes. This is at the discretion of the Head of TPA.



### Filming & Photography

The use of audio-visual equipment is not permitted at any time during TPA classes. There have been instances of parents filming classes and taking photos through the windows, most particularly at the Park Studios. This is not permitted as it violates the privacy of all other class members and our Safeguarding ethos and policies.

### Tring Park School Grounds

Parents and relatives of TPA pupils are welcome to remain on site whilst classes are taking place. However, in order to safeguard both the TPA community and Tring Park School students, only the Hub and internal areas at Park Studios are permitted waiting areas. Entering other internal areas or dog-walking/walking in the external grounds is also not permitted. These rulings are in place for the safety of all and your cooperation is appreciated. During weekday evenings teachers will register pupils and will include waiting parents should an evacuation take place.

Parking is available in the Lower Lizzies Car Park which is signposted as you approach the school gates, on the right. **Please note that the Disabled Bay in the Clockhouse area is for Blue Badge holders only.** If parking is not available there are several public car parks nearby, the nearest being the Forge Car Park, diagonally opposite to Mansion Drive: [www.dacorum.gov.uk/home/community-living/parking-and-travel/our-car-parks/car-park-charges](http://www.dacorum.gov.uk/home/community-living/parking-and-travel/our-car-parks/car-park-charges)

### Personal Property

Please make sure that all dance clothing and shoes are named and any other clothing items where possible – this will assist us with locating anything left behind.

Please do not bring valuable items to TPA. TPA will not accept responsibility for replacement of lost or damaged articles.

### Lost Property

We will collect TPA lost property and it will be held at the front desk on a Saturday and we will keep it for half a term. After this time it will either be donated to the pre-loved stock if appropriate, or to a local charity shop.

### Emergency Situations

It is vital that parents and/or pupils inform TPA and if necessary the teacher directly if the pupil has any special needs. This could include SEN, a mental or physical impairment or disability, allergy or illness which may require action, awareness or attention. **Please be aware that we are a nut free school: do not bring any food that contains nuts on site.** Janet Devenish is equipped to administer basic First Aid and all staff will endeavour to assist professionally with any medical emergency that arises.

## Fire Procedures

### Tring Park Grounds & Premises

In the case of a fire alert, all pupils, parents and staff must leave the building immediately and assemble in the front of Mansion Building. The teachers are responsible only for the evacuation of their pupils within each class. No pupils are allowed to leave the meeting point until the all clear has been given. Parents should follow and join pupils in front of Mansion. This applies on weekday evenings and on Saturdays.

### Victoria Hall

The fire alarm is a continuous two-tone siren sound. On hearing the alarm all persons must evacuate the building immediately. The fire assembly point is the car park opposite the front of the building. Fire escapes are located at:

#### Assembly Room (Main Hall Upstairs)

1. Side door to the Hall (on the left-hand side of the hall as you look from the stage). This exit takes you straight outside the building.
2. Fire exit to the front of the Hall, down the stairs and out the front ground floor entrance doors
3. Fire exit at the stage end of the Hall, down the stairs and out the fire exit to the rear of the building
4. Please do not use the lift

#### Victoria Room (Downstairs Room)

1. Side door to the left of the room (as you look to the front of the building). This exit takes you straight outside the building
2. Fire exit to the front of the room (main doors to room), and out the front ground floor entrance doors
3. Side door to the right of the room (as you look to the front of the building). Then either left or right down corridor to front or rear fire exit

## ***TPA Curriculum***

N.B. Information about adult classes and Dance for Parkinson's can be found here:

<https://www.tringpark.com/associated-courses/tring-park-associates/adult-dance-classes-in-tring>

and here:

<https://www.tringpark.com/associated-courses/tring-park-associates/dance-for-parkinsons>

TPA offers a wide range of classes throughout the week incorporating the core subjects of ballet, modern and tap along with classes in jazz, contemporary, musical theatre (dance), street dance, acro, Progressing Ballet Technique (PBT) singing and acting. Any pupils focussing solely on dance are advised to take classical ballet as often as possible, ideally at least twice a week as it provides the fundamental training for all dance subjects. It teaches the basics of core stability, weight placement and posture.

### **Dance**

TPA offers RAD (Royal Academy of Dance) Graded Syllabus Ballet classes from Pre-Primary to Grade 5 and vocational level classes known as Intermediate Foundation, Intermediate, Advanced Foundation, Advanced 1 and Advanced 2.

Tap and Modern is studied under the ISTD (Imperial Society of Teachers of Dancing) and starts at Pre-Primary or Primary through to Advanced 2 level.

Additional classes may be added at the discretion of TPA management and classes may be removed from the timetable either temporarily or permanently depending on demand. Time and day changes may also occur in line with examinations and TPA reserve the right to alter the timetable considering the best interests of the pupils and programme. TPA also reserves the right to consider experience as well as age when placing pupils in free classes.

Pointe work may be studied after passing a pre-pointe assessment with the school physio, Leah Holdroyd. Please contact Janet Devenish via [janet.devenish@tringpark.com](mailto:janet.devenish@tringpark.com) to make an appointment. Pre-pointe assessments are required for those studying syllabus and non-syllabus ballet. For graded examination classes the assessment will take place prior to commencing RAD Intermediate Foundation and for non-syllabus pointe work classes referrals will be made on an individual basis.

***Class Descriptions (please note the following are meant as a guide only and do not describe detailed content)***

TPA offers a wide range of classes throughout the week incorporating the core subjects of ballet, modern and tap along with classes in jazz, contemporary, musical theatre dance, street dance, acro, Progressing Ballet Technique (PBT) singing and acting. TPA also offer adult classes in ballet and tap and Dance for Parkinson's classes.

**Non-syllabus Classes**

To follow are all classes on offer that do not follow a syllabus. The ages listed are for guidance only and class allocations are at the teacher's discretion.

**Baby classes (ages 3-4)**

**Baby Ballet**

A dance-based class for very young children, starting at age 3 to 4 years old. The class is based on imaginative sequences that encourage the children to explore movement to music. The children learn about control, spatial awareness and rhythm. An introduction to all forms of dance and a preparation for graded ballet classes.

**Baby Jazz & Tap Combo class**

A combined class introducing the youngest pupils aged 3-4 years to jazz and tap. This class also prepares pupils for the grades ahead in modern and tap.

**Ballet**

**Ballet Group 4**

A non-syllabus ballet class aimed at Grade 1–3 level but a useful free class for other levels. Designed to broaden the pupil's knowledge and technique.

**Ballet Group 3**

A non-syllabus class aimed at Grade 4–5 although pupils in other grades may attend at the discretion of the Head of TPA. Designed to develop technique and knowledge, complementing examination work or as a stand-alone.

**Ballet Group 2**

A non-syllabus class aimed at inter-foundation/intermediate level although pupils in other grades may attend at the discretion of the Head of TPA. Designed to broaden knowledge technique, artistry and musicality.

**Ballet Group 1**

A non-syllabus class designed for the most advanced pupils, challenging stamina, developing technique, vocabulary and artistry.

### Pointe Work 3

A non-syllabus class designed to develop pointe work skills from early stages to a competent level.

### Pointe Work 2

A non-syllabus class designed for those with experience, working towards the vocational grades or equivalent.

### Pointe Work 1

A non-syllabus class for the most advanced pupils, designed to enhance exam work and challenge both technique and artistry.

## **Modern**

### Prep Modern

A Preparatory class designed to introduce modern to pupils aged approximately 5 years old, the aim is to put in place the basic skills and technique required in order to progress to graded Modern lessons.

## **Jazz**

### Jazz Group 4

A class incorporating jazz technique, performance and musicality along with stretching exercises. Age range 9–12.

### Jazz Group 3

A more advanced jazz class for pupils aged 12+ with more experience. Jazz technique is studied covering strength, flexibility, corner work and choreography.

### Jazz Group 2

A jazz class aimed at developing previous skills in readiness for the most advanced class, for ages 13+ (at teacher's discretion)

### Jazz Group 1

A jazz class for the most advanced pupils, incorporating challenging choreography and demanding technical development to achieve the required vocabulary, for ages 13+ (at teacher's discretion)

## **Musical Theatre (Dance)**

### Musical Theatre (Dance) Group 2

These classes are designed to develop performance skills and pick-up speed, and to broaden participants' knowledge of the different dance styles within Musical Theatre. Age range 9–13 (at teacher's discretion)

### Musical Theatre (Dance) Group 1

A more advanced class for experienced dancers, working on a broader range of styles, with a higher technical demand. Age range 13+ (at teacher's discretion)

## **Singing & Acting**

These classes develop skills in acting, singing & staging/movement with an emphasis on the creative process.

Acting work is based on play building and scripted work. Children are expected to come with a desire to grow and develop their acting skills in a professional manner.

The singing programme is diverse in content. The focus is on improving projection and breathing techniques to build vocal strength and confidence.

### **Singing Group 2**

This class is for ages 9–12 and works on technique, diction and breathing as well as repertoire. Harmony work will also be included.

### **Singing Group 1**

For ages 13 and over, a more demanding class for singers with experience. More complex harmonies, plus a higher technical demand are integrated into the lessons. A broader range of repertoire will be covered.

### **Acting Group 3**

This class is for the youngest actors, aged 6–9, and is a great foundation for developing confidence within the genre in preparation for progression over time.

### **Acting Group 2**

For those aged 10–13, working with script and improvisation in a creative and challenging way in order to explore all aspects of acting.

### **Acting Group 1**

For those aged 13 and over, a more challenging class for the oldest pupils, covering all aspects of acting in a mature and developmental way.

## **Street Dance**

Street dance classes are designed to develop or refine street dance skills. Pupils are divided into 3 age groups for street dance; 6–9, 10–12 and 13+.

### **Street Dance Group 3**

A class for younger pupils aged 6–9, designed to instil the basic dance skills required for the genre whilst enjoying the music and style.

### **Street Dance Group 2**

A class for pupils aged 10–12, designed to develop previous learning with a higher level of challenge and demand.

### Street Dance Group 1

A class for the older pupils of 13 and over, working at a more advanced level, incorporating more complex choreography and challenging choreography.

### Contemporary

A scheme of work which covers the techniques required within contemporary dance, covering release, breath, technical acquisition as well as choreography. Pupils are divided into 3 age groups for contemporary 9–12, 13–14 and Approx. 14+ (dependant on prior experience and technical accomplishment)

### Contemporary Group 3

An introduction to the genre, working with technique, breath and style. A class for pupils aged 9–12.

### Contemporary Group 2

A class for pupils aged 13–14, developing basic skills learned and working with more complex choreographic sequences and a higher level of technical demand.

### Contemporary Group 1

For pupils ages 14 and over, working at a more advanced level in both choreographic structure and technical content.

### Acro

Acro classes are designed to develop acrobatic skills whilst having fun and building confidence. There are 4 levels within the timetable which are allocated to the following ages 6–9, 10–11, 12–14 and 15+, as a guide.

### Progressing Ballet Technique (PBT)

PBT classes develop dance technique and build core and whole body strength, using balls, mats and bands. You can read more here: <https://pbt.dance>.

### Syllabus Classes (a graded, exam based system)

#### Ballet

##### Pre-Primary and Primary Ballet

Designed by the RAD to introduce dance to children approximately 5 years old (Pre-Primary) and 6 years old (Primary).

##### Grade 1 to 5 Ballet

These RAD grades incorporate ballet syllabus free movement and character work. Appropriate for all children to give a good grounding in the fundamentals of the technique.

##### Intermediate Foundation, Intermediate, Advanced Foundation and Advanced 1 & 2 Ballet

These are the RAD vocational level grades in classical dance. Working to a more challenging technical standard of classical dance, incorporating more complex enchaînements and vocabulary.

## **Modern**

### **Primary to Grade 6 Modern**

Pupils study the ISTD Dance syllabi starting at approximately 6 years old. A course of study with set syllabi which progresses via examination.

### **Intermediate Foundation, Intermediate and Advanced 1 & 2 Modern**

A vocational progression from the lower grades. An emphasis on performance and understanding of different styles.

## **Tap**

### **Pre-Primary-Grade 6 Tap**

Pupils study ISTD tap syllabi starting at approximately 5 years old and progress via examination.

### **Intermediate-Advanced 1 & 2 Tap**

ISTD Tap progression from the lower grades to a more vocational level.

**Entry for examinations is at the discretion of the relevant teaching staff.**

## ***Fee Structure and Information***

All classes will be charged on the following basis for 33 lessons per year. Please note that there is no deduction for classes missed. Please also note that fees will vary termly depending on the length of the term.

<b>Duration of lesson</b>	<b>Fees per year 3 terms, over 33 weeks annually</b>	<b>Per Class</b>
½ Hour	£214.50	£6.50
¾ Hour	£264.00	£8.00
1 Hour	£297.00	£9.00
1¼ Hours	£363.00	£11.00
1½ Hours	£429.00	£13.00

There will be a 5% discount for all families with pupils undertaking 4 or more classes per week. This applies across both single pupils at TPA and across siblings.

Examination entry incurs entrance and administration fees. You will be informed of these charges prior to entry.



The payment terms are as follows:

- Invoices are produced each term and are calculated in line with the length of the term
- Invoices are payable on or before the first day of each and every term.  
**N.B unpaid fees will result in exclusion from TPA**
- All fees will be payable online via Dance Biz
- Term dates and timetables will be sent out as soon as they are ready for the forthcoming term

### ***Dance Examinations***

RAD ballet and ISTD modern and tap examinations are taken throughout the academic year, at the end of the school term.

TPA wants all pupils to achieve the highest result they are capable of. Pupils will only be entered for an examination once they have demonstrated the potential to reach the required technical and performance levels and the required knowledge of the syllabus.

At the start of every term, teachers will run the syllabus to establish who knows what—minimum teaching of exercises, more of a pre-exam assessment. Any class that is known to include only pupils new to the grade will be exempt from this process. Exam entries will only be those who have a working knowledge of all set work, with just dances to teach during the term. This gives the staff a whole term to refine the work and make sure dances are taught and rehearsed. Details of exam entries will be finalised by week 3 of the term. If pupils are missing for the first 3 weeks they will not be entered as it will not have been possible to ascertain their knowledge of the syllabus.

Dance exams take place at Tring Park School. These exams may occur during school hours as it is not always possible to arrange examinations at the weekend or in the holidays due to studio availability.

TPA will aim to provide each exam group a rehearsal in situ prior to their exam. This may occur on a Sunday, on a weekday evening or in school holidays depending on staff and studio availability. Staff are not permitted to advise exam candidates to undertake additional private coaching prior to an exam, as the system above should alleviate the need, however, if a parent decides they would like to pay for additional private coaching they may approach teachers to arrange it. Please see the following page for more information regarding coaching.

**Please be aware that the exam fees have to be paid weeks in advance of the sessions. Confirmation of availability for exams is therefore required within a week of receipt of the letter stating entry. Failure to inform us of non-availability within the timeframe above will result in exam fees being payable.**

## ***Coaching***

Private coaching is available. It is dependent on space and can take place on a Saturday or Sunday and occasionally during the week. Below are the rates which apply to all subjects. Please do not arrange coaching with individual staff members, email [janet.devenish@tringpark.com](mailto:janet.devenish@tringpark.com) with any requests for coaching so that studios can be booked and security made aware. Prior to each session an invoice will be sent or handed to you by the member of staff taking the session and **you are required to either pay in advance by bank transfer or on the day in cash.** Teachers are not permitted to recommend private coaching for exams, however parents are free to approach teachers if they wish to pay for additional coaching.

Please note that notice of cancellation must be made at least 48 hours before the session. Payment will be required if notice is not given, or given after this time.

Please find to follow the current coaching rates which includes the studio hire fee which is payable to the main school to cover insurance and admin costs.

<b>Duration</b>	<b>Cost</b>
½ Hour	£26.75
1 Hour	£42.50
1 ½ Hours	£69.25
2 Hours	£85.00

## ***Performances***

TPA pupils have the opportunity to perform in the Markova Theatre on a regular basis. Performances take place in the summer and will alternate between older and younger pupils. Some pupils may appear in both the older and younger shows, depending on their grades and classes.

The theatre is in the grounds of Tring Park School and is the primary venue for all the main school events. This gives our pupils the chance to experience rehearsing and performing in a professional theatre.

All pupils are invited to be in the performance (which are presently split into younger and older pupils) and parents and family can purchase tickets for any of the performances.

During rehearsal and performance times it is extremely important that pupils attend regularly. Systems will be put in place to monitor attendance and action will be taken if a lack of commitment is shown, as it creates an unproductive environment for all if people are missing. Times and dates will be posted on line and on the TPA notice board well in advance. There will be a hire charge for costumes—currently £12.50 per costume and there may be an additional fee if extra rehearsals are required.

### ***Uniform & Dress Code***

All pupils are expected to arrive for class promptly and be neatly dressed. Uniform is a requirement and is detailed in Appendix 2 at the end of this document.

### ***Hair for Dance Classes***

For all dance classes, hair must be neatly tied back with no wispy bits.

- Ballet: girls should wear a bun with a hair net and Kirby grips if necessary. No extra accessories (i.e. sparkly slides or scrunchies)
- Modern and Tap: hair can be worn in a bun, ponytail or French plait (depending on grade) but again no wispy bits or fringes
- Boys: Hair must be neat and tidy with no long fringes

### ***Pre-Loved Uniform***

A pre-loved uniform scheme runs at TPA. Please email Ciara via [Ciara.Thomson@tringpark.com](mailto:Ciara.Thomson@tringpark.com) with any request and she will inform you if we have the item in stock. All pre-loved items are £4.00 apart from waist elastics which are £0.50. New items will be sold at a lower price than can be found online.

## Informed Consent - Liability Waiver

**You must agree to the below on behalf of your child/ren when registering online for classes.**

I have submitted all required information to the best of my knowledge and have not withheld information that might be significant or relevant. I have also read this Handbook and agree to the Terms and Conditions therein.

I undertake to advise of any significant changes to my or my child/ren's health and I understand that I have allowed my child/ren to participate in activity and use of any relevant fitness equipment, and as such assume all responsibility for their participation and activities, and utilisation of equipment in their activities.

I give my permission for TPA staff to give the immediate necessary authority on my behalf for any medical or surgical treatment recommended by competent medical authorities where it would be contrary to my child/ren's interest, in the doctor's medical opinion, for any delay to be incurred by seeking personal consent.

## Appendix 1: Staff Biographies

### Janet Devenish–Head of TPA. MAPP (DTP), QTLS (IfL) Cert Ed (Performing Arts) PC University of London, ARAD, ISTD CDE, Ballet, Tap, Modern, PBT Teacher – Ballet, PBT, Pointe Work & Musical Theatre (Dance) Teacher

Janet Devenish trained at Bush Davies in East Grinstead for 7 years and went on to have a very successful performing career in the West End and all over the world. She was an original cast member of 42<sup>nd</sup> Street at Drury Lane, created the role of Meg Giry in Phantom of the Opera in the West End, and played Cissie Blitztein in Blitz, Nicole in The Baker's Wife, Annie in Chicago, Drusilla in The Worst Witch and Prudence in Lust, amongst many other roles. She also toured the world as backing vocalist and dancer for violinist Vanessa-Mae.

Alongside a fulfilling 25 year career in vocational Further Education as a Head of Dance, Course Leader and Deputy Principal, Janet has choreographed and directed many college productions and over 30 Youth Theatre Musicals in Rugby, Dunstable, Hastings and Chatham. An active teacher, Janet teaches Ballet, Pointe Work, Tap and Musical Theatre.

Among many qualifications, Janet attained an MA in Professional Practice, Dance Technique Pedagogy, studying the use of imagery within the teaching of ballet. Janet is also qualified to teach PBT – Progressing Ballet Technique.

### Michelle Ballentyne – Dance for Parkinson's & Adult Dance Teacher

Michelle Ballentyne won a scholarship to study at Laine Theatre Arts for three years where she gained her Associate in Cecchetti Ballet with distinction. During her time there, she also won a scholarship to The Royal Ballet Summer School.

After her studies, she immediately gained a place as a Principal Dancer with Union Dance Company and during her time there, toured both nationally and internationally. Michelle then went on to perform in Andrew Lloyd Webber's musicals 'Cats' (where she played the roles of Demeter, Bombalurina, Cassandra and Tantomile), and also 'Starlight Express', where she played the role of Buffy. Michelle was also a Principal Dancer with The Carol Straker Dance Company, and has worked extensively in both Theatre and television productions.

In 2008, Michelle graduated from Middlesex University with a BA Hons in Dance Studies. Upon graduating she continued to demonstrate Martha Graham Technique at Middlesex and went on to work very closely with Robert Cohan and Anne Donnelly on the first drafts of the 'Rescen' projects, documenting Martha Graham Technique for future resources.

Michelle has dedicated many years to teaching Ballet and Contemporary Dance at all levels to various Ballet Schools and Dance institutions, and in addition to

her teaching roles, for the last two years has acted as assistant to the Artistic Director on the 'Classically British' Productions for Black History Month.

**Jayne Bennett-LRAD, ISTD DDE Modern. Tap – RAD Ballet & Adult Ballet Teacher**

Jayne Bennett began dancing in her hometown of Preston where she performed in Limelights Theatre Company and Preston Opera productions. She then took a full-time place at the Royal Academy of Dance where she achieved a first class degree in Ballet Education as well as being awarded the Iris Truscott scholarship. Jayne is a Registered Teacher and was awarded Licentiate of the Royal Academy of Dance, as well as Associate status. Following her degree she went on to complete further teacher training with the Imperial Society for Teachers of Dance (ISTD) gaining DDE qualifications in Imperial Ballet and Modern Theatre. She is an Arts Award Advisor, a scheme run by Trinity College, and is a member of The RAD London & Middlesex regional committee. Jayne currently mentors students on their placement module as part of the RAD degree programme.

Upon graduating Jayne performed with VIBE gallery resident dance company before moving onto perform with Carpe Diem Dance Company and Co.Motion Dance. Jayne currently teaches in a selection of dance schools and organisations across London. She has a wealth of experience in entering students for RAD examinations, auditions and national competitions. Recent teaching highlights include the BBC Patron's Lunch performance, choreography for the Pride of Sport Awards and Pineapple Community Dance classes. Jayne is passionate about dance education, teaches with great enthusiasm and loves to see students enjoying and succeeding in their classes.

**Ellie Franklin-(BA) Hons, LRAD, ARAD, DDE – RAD Ballet Teacher**

Ellie began dancing at the age of 3 at her local dance school. At the age of 12 she became a Tring Park Associate and completed her RAD Ballet and ISTD Tap and Modern exams all up to Advanced 1 Level. From a very young age Ellie wanted to teach dance after being inspired by all the teachers that taught her over the years. In 2015 Ellie began her degree at the Royal Academy of Dance on their BA (Hons) Ballet Education and LRAD programmes, she graduated in the summer of 2018. Alongside her degree she also completed her ISTD DDE Modern teaching qualification.

**Clare Hamilton-Gilbert-BA (Hons) RAD, Dip.RBS TD; DDTAL - RAD Ballet Teacher**

Clare Hamilton started ballet and trained at the Laura Faulkner School of Dance in Essex. In 2003 she was accepted to train at the Royal Academy of Dance in London and graduated in 2006 with a Degree in the Art and Teaching of Ballet. Since graduating she has performed and taught with Ballet West in Scotland and has also been a freelance ballet teacher in and around London. Clare most recently attained her Trinity College London Diploma in Dance Teaching and Learning at the Royal Ballet School.

### **Katy Hanna–Singing Teacher**

Katy trained at GSA Conservatoire, gaining a 1st Class BA Hons in Musical Theatre. Katy was also a member of the National Youth Theatre, The National Youth Choir of Great Britain and Laudibus -The National Youth Chamber Choir.

Katy's performing roles include: 1st Understudy Carlotta/Ensemble in The Phantom of the Opera (Her Majesty's); 1st Understudy Madame Morrible/ Shen Shen in Wicked (Apollo Victoria); Understudy Madame Thenardier/Factory Girl/Swing and Dance Captain in Les Miserables (Queens Theatre); Original Cast Soloist/Understudy Mary Magdalene in Love Beyond (Brighton Centre); Ensemble in The Phantom of the Opera 25th Anniversary Concert (The Royal Albert Hall), Swing in The Phantom of the Opera (Her Majesty's Theatre), Choir in Les Miserables 25th Anniversary Concert (O2 Arena); Swing/Factory Girl in Les Miserables (Queens Theatre) and 1st Understudy Johanna/Ensemble, in Sweeney Todd (Royal Festival Hall).

Television and Recordings include: Eve – Love Beyond Concept Album, Laudibus - Song of Songs (Delphian records), The Susan Boyle story (ITV), Les Miserables 25th Anniversary Concert (DVD), Phantom of the Opera 25th Anniversary Concert (DVD).

Katy has also taught both private and group singing for nearly 20 years at various schools and theatre schools around the country. She is hugely passionate about encouraging a strong singing technique from a young age whilst also making lessons fun and enjoyable. Katy recently gained her qualification as a Vocal Health First Aider and has studied Teaching Singing to Children and Young Adults under Dr Jenevora Williams.

### **Despina Kefalidi–BA (Hons) Theatre Dance, Dip.RBS TD; ARAD, ISTD DDE TAP, MODERN & BALLET, ISTD Tap and Modern Teacher**

Despina comes originally from Athens, Greece where she began dancing at the age of four. She continued her dance studies reaching an advanced level in Classical Ballet, Contemporary, Jazz, Modern and Tap. Despina completed the three-year Dance and Teaching Diploma accredited by the State Ministry of Culture in Greece while performing for 5 years with the RAD Youth Ballet.

In 2006 she moved to London to study Musical Theatre at London Studio Centre where she performed with Jazz Co. and graduated in 2008 with a BA (Hons) in Theatre Dance. Despina is a Registered Teacher of the Royal Academy of Dance and the Imperial Society of Teachers of Dancing and has taught as a freelance teacher Ballet, Jazz, Contemporary, Tap and Musical Theatre at various dance schools in London and Athens. Despina attends various CPD courses every year. In 2016 was offered a place to study at The Royal Ballet School's Diploma of Dance Teaching after successfully auditioning for their teaching program, graduating in July 2018. In January 2019 Despina began working for the Royal Opera House program Chance to Dance as an Associate Dance Artist.

### **Bridgett Letters**

Bridgett Letters started dance from 3 years of age with a local dance school in Australia, Patricia Stevens Dance Studio. Bridgett then earned a full scholarship for professional training at The McDonald College of Performing Arts at age 14 and furthermore travelled overseas to attend Elmhurst Ballet School, also on scholarship. During her graduate year of training, she performed with Birmingham Royal Ballet on Tour and performed a soloist role in Scottish Dances (Japan Tour).

Bridgett graduated from Elmhurst Ballet School (Birmingham Royal Ballet School) in 2007, with a Graduate Certificate in Professional Training (Dance).

Following her graduation, Bridgett has been a company artist with English National Ballet (Artist of the company, Swan Lake at London Coliseum, London 2012 Olympics, Swan Lake in the round at The Royal Albert Hall and was a soloist for the 'Like a fish out of water' Project). She also has performed with National Ballet of Ireland (Cinderella, Lyric Suite by Michael Corder- Soloist), Royal New Zealand Ballet Company (Giselle, Angelina Ballerina- Principal roles), Vienna Festival Ballet Company (Nutcracker, Coppelia, Swan Lake and Sleeping Beauty- Performing both Soloist and Principal roles), Melbourne Ballet Company and Opera Australian Ballet Company (The Merry Widow, Rigoletto, and Capriccio). Bridgett, through her studies has gained a Bachelor of Science in Nursing and is currently completing her Master of Teaching (Creative Arts).

Bridgett has over 10 years of teaching experience ranging with students from 2.5 years of age through to adults. She has experience teaching for The McDonald College of Performing Arts where she created works for An Evening of Classical Ballet and Dance Plus at The Sydney Royal Opera House and Parramatta Riverside Theatre. Her further teaching experience includes Creative Dance Academy, Tiny Toes Ballet, Patricia Stevens Dance Studio, JK Dance Academy, Lucie Benson School of Dance, and Harpenden Dance School.

Bridgett is very passionate about teaching and is excited to share her expertise and knowledge with the younger generation of the TPA, Tring Park School of Performing Arts.

### **Gerard Logan-Acting Teacher**

Gerard trained at the Royal Academy of Dramatic Art where he won the prestigious Bancroft Gold Medal.

Miscellaneous acting credits include: leading roles in tv, film, radio and classical and contemporary theatre roles with the Royal Shakespeare Company (where he received an Olivier Award nomination), the National Theatre, in the West End, with numerous leading roles at major provincial theatres including the Manchester Royal Exchange and Greenwich Theatre.



Gerard won The Stage Newspaper's Best Solo Performer Award at the 2011 Edinburgh Festival for his performance in Shakespeare's great narrative poem The Rape of Lucrece which, with his new shows Wilde without the Boy and The Ballad of Reading Gaol.

For the last 10 years Gerard has taught Drama to children at the Jackie Palmer Stage School in High Wycombe and at Tring Park main school.

### **Effie McGuire Ward – Contemporary Teacher**

Effie trained at Stella Mann College and the Northern School of Contemporary Dance. Her career to date has comprised of being an independent contemporary dance artist: working as a performer, choreographer and teacher across community dance, educational and professional settings. Her performance projects have included working with Shobana Jeyasingh, Rosemary Lee, Gary Clarke, Stopgap Dance Company, Ffin Dance, NOCTURN and Two Thirds Sky. Most recently, Effie has collaborated with JoinedUp Dance Company for BBC Contains Strong Language Festival; with Danielle Teale as a dance artist collaborator working with the Dancing with Parkinson's Company on the Collectivity and Identity Project; and appeared as a Snow Fairy for the Brook Theatre's 2019 Christmas production in Chatham created by resident companies Loop Dance, Play on Words Theatre Company and Icon Theatre

Effie has also worked with Rambert for 5 years, planning and delivering UK wide dance workshops based on Rambert repertoire with an emphasis on learning choreography and creating new work at the heart of the experience. In this role, she has worked with Primary, Secondary and SEN school groups, Degree Level Students, Teachers for CPD days, Older Adults, Families and the general public at large in festival events.

### **Dennis Victory – AISTD Hip Hop & Street Dance – Street Dance & Acro Teacher**

Dennis Victory was born in High Wycombe, Bucks and currently teaches at Forest School, St. Edwards School and Bucks New University as well as Tring Park Associates.

Dennis has appeared on television in Buddy (BBC), Press Gang (Channel 4), Sam Saturday (Thames), Casualty (BBC), Spatz (Thames), Rumble (ITV) and Children in Need (BBC). He ventured into a couple of UK films such as A Kind of Hush and Baby Mother (Film 4) a non –UK film A Kid in King Arthur's Court, Resuscitation- an educational video for The Heart Foundation, a short Film for The Samuel Johnson Awards (BBC 4) and Sleep is the cousin of Death (Bournemouth University). On stage Dennis has appeared in the Rivals and The Oedipus Plays for Sir Peter Hall (Royal National Theatre). Since then theatre credits include Horse in Full Monty (UK Tour), The Big Life (West End), Daddy Cool (West End), Fame (West End), The Real Monty (UK Tour) and Dirty Dancing (West End) playing the roles of Tito and Detodo on many occasions. Dennis was one for the first ISTD qualified Hip Hop and Street Dance teachers in the UK.

**Katherine Werrell–LISTD Modern & FISTD Tap, ISTD DDE Modern Theatre and Tap Dance Approved Tutor – ISTD Tap and Modern Teacher**

After starting her training at a young age in Abingdon, Oxfordshire, Katherine continued her training at The Centre Performing Arts College, Charlton (now Rochester) under the direction of Karen King. Katherine completed three years at The Centre gaining her Performance/Teacher Training Diploma and a completed portfolio for ISTD Tap & Modern FDI (Foundation In Dance Instruction now Diploma in Dance Education) alongside various vocational graded examinations and invaluable audition technique.

Katherine performed in various shows with The Centre Performance Company, including performances at The Greenwich Theatre, Bloomsbury Theatre and The Cochrane Theatre, Holborn. Katherine also performed as a dancer for The Saturday Night Project for Channel 4 and through The Centre Agency danced for The Deep & Beneath Project at The Roundhouse Theatre, Camden in an educational production set as a prequel to Cunningham’s “Ocean”.

Katherine returned to her training as an ISTD dance teacher and decided that this was her true passion. Katherine currently holds her Licentiate Modern and Fellowship Tap qualifications with the ISTD and is also training to tutor students to gain their initial teacher training qualifications and deliver the new ISTD Vocational Contemporary syllabi.

Katherine has been teaching all graded and vocational exams in Tap and Modern for many years and thrilled to be part of the Teaching Staff at Tring Park Associates.

**Sarah Woodroof–ISTD CDE Tap & Modern, Performers Course Diploma, TTC Diploma, RAD Anatomy Associate of ISTD Modern Theatre Dance & Tap Dance – ISTD Tap and Modern Teacher**

Sarah started her training at Laura Faulkner’s School of Dance in Romford. At the age of 16 she attended Havering College of Further and Higher Education, where she obtained A-Level dance and a BTEC Level 3 in Performing Arts, followed by training at Stella Mann College 1998-2001.

Teaching work includes Havering College as a Course Team Leader for Dance, delivering the BTEC Level 3 Extended Diploma Performing Arts.

Over her 16 year teaching span working alongside Ann Hallett (ARAD, LISTD Examiner of RAD at the Bedfordshire School of Dance & Drama), Sarah has become Head of the Modern & Tap Department currently teaching ISTD Modern Pre-primary – Adv 1, ISTD Tap Dance Pre- Primary – Adv 1, Choreographic skills, Dance Performance skills and Tone/Stretch sessions.

Sarah is also Co-Founder, Artistic Director, and Choreographer of On Pointe Productions, a musical theatre company for students aged 10 to 18 years based in Bedford. Sarah has also worked as a Guest Choreographer of Chelmsford Ballet Company and has choreographed many original pieces in a variety of venues including The Queens Theatre Hornchurch, Brentwood Theatre, The Civic Theatre Chelmsford, The Place Bedford, Stantonbury Theatre Bedford, and Bloomsbury Theatre, London.

**Please note that in the event of a member of staff being unable to teach TPA will endeavour to replace them with a teacher of similar experience if Janet Devenish is not available.**

## Appendix 2: Dance Uniform

With regard to the modern and tap leotards if your child is in two different grades wear the leotard of the highest grade.

Affiliated Uniform Supplier:

DANCING BOUTIQUE

82 Victoria Road

Tunbridge Wells

Kent

TN1 2PW

Tel No: 01892 529720

**Website:** [www.dancingboutique.com](http://www.dancingboutique.com)

**E-mail:** [sales@dancingboutique.com](mailto:sales@dancingboutique.com)

Ballet Skirts are optional for free classes and can be purchased from a site of your choice such as Love Lily. Merchandise such as bags, water bottles, onesies and t-shirts can be purchased on-site.

### **Tring Park Associates Uniform List – Girls**

NB. For all relevant classes we do suggest the students wear a suitable skin tone coloured dance bra if applicable.

#### **Ballet – Baby & Syllabus Classes**

##### **Baby Ballet**

Pink cap sleeved leotard

Short Pink ballet skirt

Pink ballet socks

Pink leather ballet shoes (full sole & elastic)

Matching crossover cardigan as required

##### **Pre-Primary & Primary Ballet**

Marine Blue Chloe leotard

Marine Blue 500PB skirt

Pink ballet socks – for all exams

Pink ballet tights are acceptable in classes in cold weather

Pink leather ballet shoes (full sole & elastic)

Matching crossover cardigan as required

##### **Grade 1 & 2 Ballet**

Marine Blue Chloe leotard & belt (belt must be worn for exams)

Pink ballet socks – for all exams

Pink ballet tights are acceptable in classes in cold weather

Character skirt (black with blue ribbons)

Pink leather ballet shoes (full sole & elastic)

Black low heel character shoes

Matching crossover cardigan as required

### **Grade 3, 4 & 5 Ballet**

Navy blue Faith sleeveless leotard & belt (belt must be worn for exams)  
Seamless skin tone ballet tights (convertible)  
Character skirt (black with blue ribbons)  
Skin tone briefs (optional)  
Skin tone canvas ballet shoes (full sole & elastic)  
Black Cuban heel character shoes  
Full length black warm up fleece if required  
V Neck warm up top if required

### **RAD Intermediate Foundation, Intermediate, Advanced Foundation and Adv 1 & 2 Ballet**

Black Alice leotard & belt (belt must be worn for exams)  
Seamless skin tone ballet tights (convertible)  
Skin tone briefs **or** body  
Skin tone soft pointe ballet shoes & ribbons  
Full length black warm up fleece if required  
V Neck warm up top if required  
Skin tone pointe shoes & ribbons  
Tutu Basque as required (please check with your teacher before purchasing)

### **Ballet – Non-Syllabus Classes**

#### **Ballet Group 4**

Leotard of choice  
Skirt of choice (not compulsory)  
Seamless skin tone ballet tights (convertible)  
Skin tone briefs **or** body stocking  
Skin tone ballet shoes (full sole & elastic or as required in your grade class)  
Full length black warm up fleece if required  
V Neck warm up top if required

#### **Ballet Group 1, 2 & 3**

Leotard of choice  
Skirt of choice (not compulsory)  
Seamless skin tone ballet tights (convertible)  
Skin tone briefs **or** body stocking  
Skin tone canvas ballet shoes (split sole & elastic or as required in your grade class)  
Full length black warm up fleece if required  
V Neck warm up top if required

#### **Pointe Work 1 & 2**

Leotard of choice  
Skirt of choice (not compulsory)  
Seamless skin tone ballet tights (convertible)  
Skin tone briefs **or** body  
Skin tone pointe shoes & ribbons  
Skin tone canvas ballet shoes (split sole & elastic)  
Full length black warm up fleece if required  
V Neck warm up top if required

## **Modern**

**Please note – the leotard choice for modern is for those who do not also do ballet classes. If taking ballet and modern/tap classes current grade ballet leotards are to be worn for tap and modern classes and exams and may or may not coincide with the options below.**

### **Prep, Pre-Primary, Primary, Gr 1 & 2 Modern**

Marine Blue Chloe leotard

Black shorts or ankle length leggings (choice for class – shorts to be worn for exams)

Bare feet

### **Grade 3, 4 & 5 Modern**

Navy blue Faith sleeveless leotard

Black shorts or ankle length leggings (choice for class – leggings must be worn for exams)

Bare feet

Optional foot thongs

### **Grade 6, Inter Found, Inter & Adv 1 & 2 Modern**

Black Alice leotard

Black convertible tights or ankle length leggings (choice for class – leggings must be worn for exams)

Bare feet

Optional foot thongs

Bare feet (optional foot thongs)

## **Tap**

**Please note – the leotard choice for tap is for those who do not also do ballet classes. If taking ballet and modern/tap classes current grade ballet leotards are to be worn for tap and modern classes and exams and may or may not coincide with the options below.**

### **Pre-Primary Primary, Gr 1 & 2 Tap**

Marine Blue Chloe leotard

Black shorts or ankle length leggings (choice for class – shorts to be worn for exams)

Black socks and 'Basic Jazz Tap' or 'Tic Tap Toe' tap shoes

### **Grade 3, 4 & 5 Tap**

Navy blue Faith sleeveless leotard

Black shorts or ankle length leggings (choice for class – leggings must be worn for exams)

Black socks and black 'Bloch Sync' tap shoes

### **Grade 6, Inter & Adv 1 & 2 Tap**

Black Alice leotard

Black convertible tights or ankle length leggings (choice for class – leggings must be worn for exams)

Black socks and black 'Bloch Sync' tap shoes

### **Contemporary**

Leotard as per ballet class (depending on your grade or class) Choice of leotard if you do not do graded ballet

Black footless tights

Bare feet or foot thongs

### **Street Dance**

Tracksuit bottoms

Loose fitting top

Black or white socks

Clean trainers (not jazz trainers)

### **Jazz**

Leotard (any colour or style)

Black tights or leggings

Bloch black split sole jazz shoes or equivalent (group 4) or foot thongs (foot thongs for groups 1, 2 & 3 only).

Jazz shoes may be required for shows

### **Baby Jazz & Tap Combo**

Pink cap sleeved Chloe leotard

Black shorts or leggings if desired

Black socks for tap

'Timestep', 'Basic Jazz Tap' or 'Tic Tap Toe' tap shoes

Bare feet for Jazz

### **Musical Theatre**

Leotard or t-shirt of choice

Black leggings or tights

Black trainer socks

Bloch black split sole dance sneakers, jazz shoes or equivalent style

Black New Yorkers (Stage Shoe) for Musical Theatre group 1 (2 inch heel)

### **Singing and Acting**

Pupils should wear comfortable clothing they can move in and soft casual shoes, ideally trainers. No heeled shoes allowed

### **Progressing Ballet Technique (PBT)**

Leotard of Choice

Convertible Tights or leggings

Bare Feet

### **Acro**

Leotard or fitted t-shirt of choice

Black shorts or leggings

Bare Feet

## Tring Park Associates Uniform List – Boys

### Ballet – Baby & Syllabus Classes

#### Baby Ballet

White T-shirt  
Black Shorts  
White Socks  
White leather ballet shoes (full sole & elastic)

#### Pre Primary & Primary

Blue Freed T-shirt (600PBTEE)  
Navy Freed Shorts (500PBSHORT)  
White ballet socks  
White leather ballet shoes (full sole & elastic)

#### Grade 1 & 2

White short sleeved cotton Lycra leotard  
RAD navy shorts  
White ballet socks  
White leather ballet shoes (full sole & elastic)  
Boys Oxford “syllabus” character shoes

#### Grades 3, 4, 5, Inter Found, Inter, Adv Found & Adv 1 & 2

White short sleeved cotton Lycra leotard  
Navy Freed stirrup tights (317P)  
White ballet socks  
Skin tone support (as required)  
White leather ballet shoes (full sole & elastic) – **Grades**  
White canvas split sole ballet shoes (+ elastic) – **Inter Foundation & above**  
Boy’s Oxford “syllabus” character shoes (Grades 3 to 8 only)

### Ballet – Non-Syllabus Classes

#### Ballet Group 4

Male leotard and shorts  
Skin tone briefs  
White ballet socks  
White leather ballet shoes or white canvas ballet shoes (as per grade class)

#### Ballet Group 1, 2 & 3

Male ballet uniform of choice – leotard, shorts/unitard  
Skin tone support as required  
White ballet socks  
White leather ballet shoes or white canvas ballet shoes (as per grade class)



## **Modern**

### **Prep Modern**

Blue Freed T-shirt (600PBTEE)  
Navy Freed Shorts (500PBSHORT)  
Bare feet

### **Primary, Grades 1, 2, 3 & 4 Modern**

Black racer back biketard  
Bare feet (optional foot thongs)

### **Grade 5, 6, Inter Found, Inter, Adv 1 & 2 Modern**

Black fitted T-shirt  
Black footless Samoa tights  
Bare feet (optional foot thongs)

## **Tap**

### **Pre-Primary, Primary, Grades 1, 2, 3 & 4 Tap**

Black racer back biketard  
Black socks  
'Basic Jazz Tap' or 'Tic Tap Toe' tap shoes (pre-primary-grade 2)  
Black Bloch 301M mens tap shoe (grade 3+)

### **Grade 5, 6, Inter, Adv 1 & 2 Tap**

Black tight fitting T-shirt  
Black footless Samoa tights  
Black trainer socks  
Black Bloch 301M mens tap shoes

### **Contemporary Group 3**

Black racer back biketard  
Bare feet or foot thongs

### **Contemporary Groups 1 & 2**

Black tight fitting T-shirt  
Black footless Samoa tights  
Bare feet or foot thongs

### **Street Dance**

Tracksuit bottoms  
Loose fitting top  
White or black socks  
Trainers (not jazz trainers)

### **Musical Theatre**

Plain tight fitting t-shirt  
Black footless Samoa tights or biketard  
Black trainer socks  
Bloch black split sole dance sneakers, jazz shoes or equivalent style

### **Jazz**

Plain tight fitting t-shirt

Black footless Samoa tights or biketard

Bloch black split sole jazz shoes or equivalent (group 4), or foot thongs (foot thongs for group 1, 2 & 3 only). (Jazz shoes may be required for shows)

### **Singing & Acting**

Pupils should wear comfortable clothing they can move in and soft casual shoes, ideally trainers. No heeled shoes allowed.

### **Progressing Ballet Technique (PBT)**

Ballet Uniform (tights or leggings rolled up to the knee)

Bare Feet

### **Acro**

T-shirt of choice

Black Shorts or Leggings

Bare Feet

### **Baby Jazz & Tap Combo**

White T-shirt

Black Shorts

Black socks for tap

'Timestep', 'Basic Jazz Tap' or 'Tic Tap Toe' tap shoes

Bare feet for Jazz

## Appendix 3: Referral to Policy Documents

Where possible TPA adheres to and is governed by the principles, ethos and policies of Tring Park School for the Performing Arts and as such to follow is a list of published policies that guide TPA.

All the policies listed below can be found at:

<https://www.tringpark.com/information/policies>

Acceptable Contact Policy Spring 2021

Alcohol, Smoking and Drugs Policy - Summer 2021

Anti-Bullying - Autumn 2021

Behaviour Policy - Autumn 2021

Complaints Policy - Summer 2021

Data Protection

Equal Opportunities Policy Summer 2020

Equal Rights Policy Summer 2020

Fire Policy - Autumn 2020

First Aid Policy - Summer 2021

Health and Safety Policy - Summer 2021

Online safety IT and Acceptable Use Policy Summer 2020

Privacy Notice Pupils and Parents Spring 2021

Safeguarding Policy - Autumn 2021

Use of Reasonable Force and Physical Restraint policy Autumn 2020