

Tring Park Associated Courses (TPAC)

Photography and videoing policy

Due to school-wide Safeguarding measures Tring Park Associated Courses (including Tring Park Associates, Classical Ballet Academy, Kick Start and Holiday Courses) have limited scope within offering photo opportunities to parents, friends and family members.

We therefore permit that individual or group photographs may be taken at the end of watching week or watching day classes only. Filming is strictly prohibited at all times.

Where possible, Tring Park Associates will arrange for professional photography and filming of any shows.

The following will help to ensure that all necessary steps are taken to protect children and young people from the inappropriate use of their images in resources and media publications, on the internet and elsewhere. The guidance applies whether images* are taken using cameras, mobile phones or any other equipment and we ask that you pay strict attention to these guidelines.

* Where images are mentioned in this document, this should be read to include still, video and electronic images.

Personal photographs taken by parents, friends and family members (after watching week/day classes only)

- Please always ask permission when taking photos of your children's friends. Parents should be asked in all instances and additionally children aged 13 or over. This ensures that they are aware of the way the image is to be used and gives them the right to refuse should they wish to.
- If naming a child or group of children in an image, use only their first names, this will reduce the risk of inappropriate, unsolicited attention from people within and outside the activity.
- Please avoid the inclusion of other detailed information about individual children.
- Only use images of children in suitable dress, taken in appropriate surroundings.
- No photography is permitted in any changing or toilet area.

Photography and footage taken by Tring Park Associated Courses

- The interests and welfare of children taking part is paramount.
- Children and their parents/carers must provide written consent for their images to be taken and used.
- Images taken professionally will only be used for the Tring Park School for the Performing Arts website, TPAC advertisements, brochures, social media or other marketing associated directly with TPAC.
- Images being used in any press or media will require individual, cases by case consent from children and their parents/carers.
- Where possible we will not include the name of a child whose image is being used.